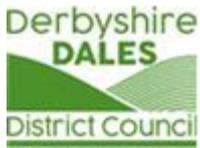


and Monitoring Officer



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From: McLaughlin, James

Sent: 26 October 2022 15:01

To: Committee <committee@derbyshiredales.gov.uk>; Allison, Jacqueline <Jacqueline.Allison@derbyshiredales.gov.uk>; Atkin, Jason <Jason.Atkin@derbyshiredales.gov.uk>; Burfoot, Sue <Susan.Burfoot@derbyshiredales.gov.uk>; Donnelly, Tom <Tom.Donnelly@derbyshiredales.gov.uk>; Flitter, Steve <Steve.Flitter@derbyshiredales.gov.uk>; Hobson, Susan <Susan.Hobson@derbyshiredales.gov.uk>; Lees, Stuart <Stuart.Lees@derbyshiredales.gov.uk>; Morley, Tony <Tony.Morley@derbyshiredales.gov.uk>; Slack, Peter <Peter.Slack@derbyshiredales.gov.uk>; Sutton, Alasdair <Alasdair.Sutton@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>; Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>; Cogings, Robert <robert.cogings@derbyshiredales.gov.uk>; Shaw, Tommy <Tommy.Shaw@derbyshiredales.gov.uk>

Subject: RE: [OFFICIAL (SENSITIVE)] Gypsy and Traveller Site Provision Working Group - 26/10/22 - 6pm

<< File: Site assessment Matrix_Oct 2022_post Member site visits.pdf >>

Good afternoon Members,

Please find attached an updated matrix that includes my summary notes from the visits that have been undertaken so far. Where I am aware of differing views, I have tried to reflect this in the notes.

Cllr Allison – this doesn't include any thoughts you might have from the visits that you undertook on Monday.

In terms of this evening's meeting, I hope this will form a basis for the group to score and evaluate the sites.

Please let me know if you're unable to read the attached document.

Best wishes,
James

James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer

<< OLE Object: Picture (Device Independent Bitmap) >>

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<< OLE Object: Picture (Device Independent Bitmap) >> << OLE Object: Picture (Device Independent Bitmap) >>

<< OLE Object: Picture (Device Independent Bitmap) >> << OLE Object: Picture (Device Independent Bitmap) >>

<< OLE Object: Picture (Device Independent Bitmap) >>

-----Original Appointment-----

From: Committee

Sent: 04 October 2022 15:12

To: Committee; Allison, Jacqueline; Atkin, Jason; Burfoot, Sue; Donnelly, Tom; Flitter, Steve; Hobson, Susan; Lees, Stuart; Morley, Tony; Slack, Peter; Sutton, Alasdair; Braund, Tim; Wilson, Paul; Cogings, Robert; McLaughlin, James; Shaw, Tommy

Subject: [OFFICIAL (SENSITIVE)] Gypsy and Traveller Site Provision Working Group - 26/10/22 - 6pm

When: 26 October 2022 18:00-20:00 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.

Where: Via Zoom

Dear Councillor / Colleague,

Please accept this as your invite to a meeting of the **Gypsy and Traveller Site Provision Working Group** on **Wednesday 26th October** at **6pm** via Zoom.

Please find the Zoom joining instructions below:

[Join Zoom Meeting](#)

Meeting <https://us06web.zoom.us/j/87395132787?pwd=Qjg2OFFld2pvcVRtRzVOUmdzMkhiZz0>

URL: [9](#)

Meeting 873 9513 2787

ID:

Passcode 716875

:

Please inform committee@derbyshiredales.gov.uk with any apologies for absence.

Regards,

Tommy Shaw

Democratic Services Team Leader

<< OLE Object: Picture (Device Independent Bitmap) >>

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<< OLE Object: Picture (Device Independent Bitmap) >> << OLE Object: Picture (Device Independent Bitmap) >>

<< OLE Object: Picture (Device Independent Bitmap) >> << OLE Object: Picture (Device Independent Bitmap) >>

Shaw, Tommy

From: Hobson, Susan
Sent: 27 October 2022 10:39
To: McLaughlin, James
Subject: G&TWG

Categories: Gypsy and Traveller

James

I have responded to Councillors Greatorex and Slack, acknowledging their views on the suggested sites at Middleton and Wirksworth that were discussed last night. Perhaps all members of the G&TWG could also receive this information.

I wonder if before the next meeting members of the Group could receive definitive information regarding Tintes Yard and how that could be progressed, as well as further information regarding the site on the A6 and what a timeline for discussion with the owners of this site could be.

I think we are all conscious of the urgency of trying to get some proposals before council.

Members have expressed concern about the court case and what impact that will have on the proposal for the family to move to Matlock Bath.

Any information that could be passed to the whole group would be most helpful.

Regards

Councillor Susan Hobson
Deputy Leader Derbyshire Dales District Council Chatsworth Ward Sent from my iPad

Shaw, Tommy

From: Hobson, Susan
Sent: 27 October 2022 15:21
To: McLaughlin, James
Subject: Re: [OFFICIAL (SENSITIVE)] G&TWG

Categories: Gypsy and Traveller

James

Thank you for your very detailed email - I will of course keep your this information confidential at this stage.

I am in complete agreement with the idea of meeting in person next week and I am able to attend the town hall.

I would however suggest that this is passed to members for their views and we must, of course, offer a hybrid alternative.

With regards to the scoring system my view was that 60 would be needed for a site to be put forward - do you agree with this number? I certainly do not wish to spend the entire meeting debating these arrangements.

I must say that I am very concerned about the workload that has been put on yourself (and other officers) in relation to this matter. Of course it is an important issue but it is not the only issue that DDDC has to deal with.

It is vitally important that members make a decision based on all the facts available to them.

Kind Regards

Councillor Susan Hobson
Deputy Leader Derbyshire Dales District Council Chatsworth Ward Sent from my iPad

> On 27 Oct 2022, at 14:01, McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk> wrote:

>

> Thanks Cllr Hobson.

>

> I've obtained a copy of the lease agreement that was in place for Tinti's Yard and will circulate this to the working group later today. However, in relation to that and the Woodyard, the working group will need to instruct officers to pursue discussions with the owners of the sites to establish whether these will be longer term options for development. I have asked Legal to provide copies of the land registry deeds for each site, as requested.

>

> I understand Members' concern regarding the pre-action letter from CLP. At lunchtime I received a pre-action letter from Geldards on behalf of Peak Rail. This isn't a matter that Members need to be concerned about in my view, as we have an urgent decision ready for sharing which will confirm the designation of the Matlock Bath Station Yard. We hope that this will lead to the voluntary relocation of the family from Ashbourne to Matlock Bath in due course. I am sharing this in confidence at this stage, so please do not pass on to other Members until I send a further note later today.

>
> I wanted to make a suggestion to you regarding next week's meeting. It seems to me that the Zoom meetings are not helpful in bringing about a consensual approach, which as other Members had commented on as being present on the site visits. Whilst I appreciate it may be difficult, I do wonder whether the meeting next week would benefit from being held in person at the Town Hall. I also think it would be beneficial to say to Members to score the sites according to principle of Green = 10 Amber = 5 Red = 0 and to ask them to come prepare to score each site based on their personal observations as either 10, 5 or 0.

>
> As I say, I'll be circulating a lot more information before the end of the day, but I wanted to share this with you by way of response to your earlier email.

>
> Thanks,
> James

>
> James McLaughlin
> Director of Corporate & Customer Services and Monitoring Officer

>
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>
>
> -----Original Message-----
> From: Hobson, Susan
> Sent: 27 October 2022 10:39
> To: McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>
> Subject: G&TWG

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> James

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> Regards

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> Deputy Leader Derbyshire Dales District Council Chatsworth Ward Sent
> from my iPad

Shaw, Tommy

From: McLaughlin, James
Sent: 27 October 2022 15:40
To: Wilson, Paul; Braund, Tim; France, Kerry
Subject: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record
Attachments: DRAFT_Record of Decision_Temporary Traveller Site_Matlock Bath Station Yard Car Park.docx

Importance: High

Paul, Tim and Kerry,

Please find attached a draft urgent decision record for the designation of Matlock Bath Station Yard Car Park as a temporary Traveller site from 1 November 2022 to 31 January 2023.

I would be grateful if you could review carefully and feedback any amendments before I circulate to Members seeking their agreement to the decision notice.

Thanks,
James

James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer



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Shaw, Tommy

From: Wilson, Paul
Sent: 27 October 2022 15:49
To: McLaughlin, James; Braund, Tim; France, Kerry
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

Categories: Gypsy and Traveller

Excellent James – nothing further to add.

Paul Wilson
Chief Executive



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From: McLaughlin, James
Sent: 27 October 2022 15:40
To: Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>; France, Kerry <Kerry.France@derbyshiredales.gov.uk>
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James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer



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Shaw, Tommy

From: France, Kerry
Sent: 27 October 2022 15:54
To: Wilson, Paul; McLaughlin, James; Braund, Tim
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

Categories: Gypsy and Traveller

I concur with Paul, nothing to add.

I'll make a note of the timescales as this will assist in the response to the JR from Peak Rail

Kind regards

Kerry France

Kerry France
Solicitor
Legal Services Manager and Deputy Monitoring Officer
Derbyshire Dales District Council



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From: Wilson, Paul
Sent: 27 October 2022 15:49
To: McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>; France, Kerry <Kerry.France@derbyshiredales.gov.uk>
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Chief Executive



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Director of Corporate & Customer Services
and Monitoring Officer



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Shaw, Tommy

From: Braund, Tim
Sent: 27 October 2022 16:04
To: France, Kerry; Wilson, Paul; McLaughlin, James
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

Categories: Gypsy and Traveller

Thanks James, I broadly agree too. I do have a few suggestions though:

- Is it worth putting in something about why we are evicting from Ashbourne in the first place? I say this because we have to produce an eviction rationale when we are considering eviction and this is one of the things that has been questioned by CLP as part of their pre-action letter. Some reference to noise complaints and taking up of operational car parking space might be useful
- I note that you are the sole signatory to the decision at the moment. I am happy to be a joint signatory if that helps in any way. I'm equally happy not to be a signatory if it would hinder!
- Finally there's a minor typo in the Legal Implications section. It currently reads '...designation of a temporary tolerated sites...' and I wondered whether it should be 'any' instead of 'a'? I realise this makes me a pedantic so and so.

Thanks

Tim

Tim Braund
Director of Regulatory Services



Town Hall | Matlock | Derbyshire, DE4 3NN
tel 01629 761118 | mobile 07775 931052

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From: France, Kerry
Sent: 27 October 2022 15:54
To: Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>; McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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I'll make a note of the timescales as this will assist in the response to the JR from Peak Rail

Kind regards

Kerry France

Kerry France
Solicitor
Legal Services Manager and Deputy Monitoring Officer
Derbyshire Dales District Council



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Sent: 27 October 2022 15:49
To: McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>; France, Kerry <Kerry.France@derbyshiredales.gov.uk>
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Paul Wilson
Chief Executive



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Sent: 27 October 2022 15:40

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France, Kerry <Kerry.France@derbyshiredales.gov.uk>

Subject: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Thanks,
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James McLaughlin

Director of Corporate & Customer Services
and Monitoring Officer



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Shaw, Tommy

From: McLaughlin, James
Sent: 27 October 2022 16:08
To: Braund, Tim; France, Kerry; Wilson, Paul
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

Thanks all.

Tim:

- I agree with putting something in on the reasons for eviction so I'll do that now
- I put me as the sole decision maker as I'm comfortable with the support of all group leaders and the working group that they won't back out of it, especially as I have it all in writing. I appreciate the offer of a joint decision though!
- I'll make the change to typo.

Thanks,
James

James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer



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From: Braund, Tim
Sent: 27 October 2022 16:04
To: France, Kerry <Kerry.France@derbyshiredales.gov.uk>; Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>;
McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>
Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Thanks

Tim

Tim Braund
Director of Regulatory Services



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Sent: 27 October 2022 15:54

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Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Kerry France

Kerry France
Solicitor
Legal Services Manager and Deputy Monitoring Officer
Derbyshire Dales District Council



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From: Wilson, Paul
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Subject: RE: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record

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Paul Wilson
Chief Executive



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From: McLaughlin, James
Sent: 27 October 2022 15:40
To: Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>; Braund, Tim <tim.braund@derbyshiredales.gov.uk>; France, Kerry <Kerry.France@derbyshiredales.gov.uk>
Subject: [OFFICIAL (SENSITIVE)] Draft Urgent Decision Record
Importance: High

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I would be grateful if you could review carefully and feedback any amendments before I circulate to Members seeking their agreement to the decision notice.

Thanks,
James

James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer



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[REDACTED]

From: Wilson, Paul
Sent: 27 October 2022 16:45
To: McLaughlin, James
Subject: FW: [OFFICIAL (SENSITIVE)] Travellers - Matlock Bath Coach Park

Categories: Gypsy and Traveller

FYI

Paul Wilson
Chief Executive



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From: [REDACTED]
Sent: 05 October 2022 15:59
To: Wilson, Paul <paul.wilson@derbyshiredales.gov.uk>
Cc: Garry Purdy [REDACTED]
Subject: Travellers - Matlock Bath Coach Park

Warning External

Good afternoon Paul

I understand that the Council finds it necessary to relocate the Travellers to Matlock Bath Coach Park this winter.

The last time the Travellers were in occupation the Heights and the village lost all their coach business, and for several years Matlock Bath was known nationally by operators as a place to be avoided!

After the challenges of the Covid years we have spent considerable funds encouraging the Coach Operators to return, with some success.

The income from the coach business is vital if we are to maintain the high level of employment which is necessary to sustain the quality of the visitor experience we have created.

We therefore need to have confidence that the Travellers will vacate by 10 February 2023.

I look forward to your confirmation that the Council can accommodate this request and thereby support the tourist industry.

Kind regards

[REDACTED]



[REDACTED]

The Heights of Abraham (Matlock Bath) Ltd
Matlock Bath, Derbyshire, DE4 3PD

Tel: + [REDACTED]

Mob: [REDACTED]

Email: [REDACTED]

Web: www.heightsofabraham.com

Registered in England- No. 683982

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Shaw, Tommy

From: McLaughlin, James
Sent: 27 October 2022 17:30
To: Hobson, Susan
Subject: RE: [OFFICIAL (SENSITIVE)] G&TWG

Thanks Cllr Hobson.

We'll get an email out seeking views on an in-person meeting, but we can make arrangements for hybrid too.

I think 60 is a high threshold, but it is a starting point and one worth discussing with the working group by email before next week's meeting. There are 8 categories in the officer evaluation against Policy HC6, as well as the score that Members will give. It may be worth considering attaching weightings to the two scores - 40% officer evaluation categories and 60 % Member evaluation, for example. You might want to reflect on whether the views of Members should be given any more weight than the 8 categories from the policy evaluation. It might be easier to just make the Member evaluation a 9th category and add it to the overall sum from the officer evaluation.

I know we have discussed separately the importance of getting the right fencing etc in place and management arrangements/community engagement etc. This may be worth discussing if you do reach a consensus on Wednesday on some potential sites. If not, it may be worth planting the seed for a discussion later.

I am on leave from today, so Paul and Tim will be able to assist you and the working group until my return on 7 November.

Thanks,
James

James McLaughlin
Director of Corporate & Customer Services and Monitoring Officer

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-----Original Message-----

From: Hobson, Susan
Sent: 27 October 2022 15:21
To: McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>
Subject: Re: [OFFICIAL (SENSITIVE)] G&TWG

James

Thank you for your very detailed email - I will of course keep your this information confidential at this stage.

I am in complete agreement with the idea of meeting in person next week and I am able to attend the town hall.

I would however suggest that this is passed to members for their views and we must, of course, offer a hybrid alternative.

With regards to the scoring system my view was that 60 would be needed for a site to be put forward - do you agree with this number? I certainly do not wish to spend the entire meeting debating these arrangements.

I must say that I am very concerned about the workload that has been put on yourself (and other officers) in relation to this matter. Of course it is an important issue but it is not the only issue that DDDC has to deal with.

It is vitally important that members make a decision based on all the facts available to them.

Kind Regards

Councillor Susan Hobson
Deputy Leader Derbyshire Dales District Council Chatsworth Ward Sent from my iPad

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> I've obtained a copy of the lease agreement that was in place for Tinti's Yard and will circulate this to the working group later today. However, in relation to that and the Woodyard, the working group will need to instruct officers to pursue discussions with the owners of the sites to establish whether these will be longer term options for development. I have asked Legal to provide copies of the land registry deeds for each site, as requested.

>
> I understand Members' concern regarding the pre-action letter from CLP. At lunchtime I received a pre-action letter from Geldards on behalf of Peak Rail. This isn't a matter that Members need to be concerned about in my view, as we have an urgent decision ready for sharing which will confirm the designation of the Matlock Bath Station Yard. We hope that this will lead to the voluntary relocation of the family from Ashbourne to Matlock Bath in due course. I am sharing this in confidence at this stage, so please do not pass on to other Members until I send a further note later today.

>
> I wanted to make a suggestion to you regarding next week's meeting. It seems to me that the Zoom meetings are not helpful in bringing about a consensual approach, which as other Members had commented on as being present on the site visits. Whilst I appreciate it may be difficult, I do wonder whether the meeting next week would benefit from being held in person at the Town Hall. I also think it would be beneficial to say to Members to score the sites according to principle of Green = 10 Amber = 5 Red = 0 and to ask them to come prepare to score each site based on their personal observations as either 10, 5 or 0.

>
> As I say, I'll be circulating a lot more information before the end of the day, but I wanted to share this with you by way of response to your earlier email.

>
> Thanks,
> James

>

> James McLaughlin
> Director of Corporate & Customer Services and Monitoring Officer
>
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>
>
> -----Original Message-----
> From: Hobson, Susan
> Sent: 27 October 2022 10:39
> To: McLaughlin, James <James.McLaughlin@derbyshiredales.gov.uk>
> Subject: G&TWG
>
> James
>
> I have responded to Councillors Greatorex and Slack, acknowledging their views on the suggested sites at Middleton and Wirksworth that were discussed last night. Perhaps all members of the G&TWG could also receive this information.
>
> I wonder if before the next meeting members of the Group could receive definitive information regarding Tintes Yard and how that could be progressed, as well as further information regarding the site on the A6 and what a timeline for discussion with the owners of this site could be.
>
> I think we are all conscious of the urgency of trying to get some proposals before council.
>
> Members have expressed concern about the court case and what impact that will have on the proposal for the family to move to Matlock Bath.
>
> Any information that could be passed to the whole group would be most helpful.
>
> Regards
>
> Councillor Susan Hobson
> Deputy Leader Derbyshire Dales District Council Chatsworth Ward Sent
> from my iPad

From: [McLaughlin, James](#)
To: [Shirley, Andrew](#); [Purdy, Garry](#)
Cc: [Wilson, Paul](#); [Braund, Tim](#); [Hobson, Susan](#)
Subject: [OFFICIAL (SENSITIVE)] Consultation - Urgent Decision - Designation of Matlock Bath Station Yard Car Park as a Temporary Site for a Specific Traveller Family
Date: 27 October 2022 17:20:25
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.jpg](#)
[DRAFT_Record of Decision_Temporary Traveller Site_Matlock Bath Station Yard Car Park.docx](#)
Importance: High

Good afternoon Cllrs Purdy and Shirley,

I am writing to you as Vice-Chairman of the Council (in the absence of Cllr Mrs Bull) and Leader of the Council because the Gypsy and Traveller Site Provision Working Group has recommended that the coach park within the Matlock Bath Station Yard Car Park be designed as a temporary site for a specific Traveller family from 1 November 2022 until 31 January 2022.

This proposal emerged during a meeting of the working group held on 19 October 2022 following site visits across the district, including the site at Harrison Way, Northwood, which had previously been agreed by the Council on 29 September as a temporary site. Members of the working group concluded that the site at Harrison Way would not be suitable for occupation at this time and proposed the site at Matlock Bath Station Yard as an alternative.

Given that there is an existing Council decision to direct the specific Traveller family to Harrison Way, the Council would need to take a further decision to designate the land at Matlock Bath Station Yard. There is no scheduled Council meeting or possibility of making arrangements for an extraordinary meeting of the Council in time, so it would be necessary for an officer (in this case, me) to take an urgent decision on behalf of the Council to give effect to this recommendation so that arrangements can be made to seek the voluntary movement from Clifton Road Coach and Car Park or secure the eviction of the specific Traveller family with a direction to go to Matlock Bath Station Yard Car Park as a designated site. This decision is subject to consultation with you as Vice-Chairman and Leader of the Council.

Before commencing the formal consultation process required by the Constitution, the working group instructed me to consult Political Group Leaders on their views and to establish a further level of political support for their proposal. Having consulted all five group leaders, there is unanimous (albeit reluctantly from Cllr Purdy as a ward Member for this site) acceptance of the proposal. Following the specific feedback from Cllr Purdy, the proposed period of designation as a temporary site would be from 1 November 2022 to 31 January 2023, during the winter months where there is reduced demand for the parking spaces at this site. The date of 31 January 2022 has also been submitted to the Community Law Partnership, which is acting on behalf of the specific Traveller family, as the period when the Council will not seek eviction from Matlock Bath as an incentive to secure their vacation of the Clifton Road Coach and Car Park by 4 November 2022. It will not be possible to revisit this date if the specific Traveller family comply with the request.

I have prepared a decision notice, which is attached, that seeks to confirm the urgent decision to designate the land at Matlock Bath Station Yard as a temporary site for occupation by a specific Traveller family from 1 November 2022 until 31 January 2023. I am required to consult you before formally and seek your consent to the urgency of this decision, so I would appreciate your response to set out your agreement or otherwise to the proposed decision and its urgency. I am unable to take a decision without your consent to urgency. I would also seek your agreement to the wording of the attached decision notice in respect of this matter, as this is the document that will be published on the Council's website.

Following consultation with the Chairman of the Council and the Leader of the Council I am required to notify the ward Members for Masson Ward of the decision. This is not consultation, but a notification of the decision.

Subject to your consent to the urgency, the decision may be taken and implemented by officers and we will confirm this to the Gypsy and Traveller Site Provision Working Group and other political group leaders.

I am on leave from today until Monday 7 November, so Paul will be able to assist with or coordinate a response to any queries in the meantime.

Best wishes,
James

James McLaughlin
Director of Corporate & Customer Services
and Monitoring Officer



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